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Essex County Council

Report to Local Highway Panel Proposals 2010/11

Epping Forest District

22 September 2009

**West Essex Area Office
Environment, Sustainability and Highways**

1. Purpose of report

- To request suggestions for schemes using the New Project Methodology
 - To propose a timeline in which suggestions can be processed for approval ready for funding release in 2010/11.
 - To present guidelines for the prioritisation of suggestions.
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2. Background

Essex County Council receives suggestions and requests from Members and the public and maintains records of these suggestions.

Essex County Council request Members to put forward their suggestions for consideration via the New Project Methodology.

3. Timeline Proposal

In order for proposals to be received in a timely manner and to enable Essex County Council to process them and report back to Members with in a reasonable timeframe, Essex County Council proposes the process as detailed below.

Historical suggestions previously received by Essex County Council shall be added to the new suggestions and presented to the Local Highway Panel for prioritisation on 24 November 2009.

3.1. Process

- 1) Applications to be submitted to the Area Highways Manager by 13 November 2009.
 - a) Applications to be limited to 3 per Parish, and to be those with the most significant need within the community.
- 2) Submissions and historical requests to be collated and a summary presented to the Panel on 24 November 2009.

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- a) The Local Highway Panel to discuss and prioritise suggestions (inc. accept, defer or reject suggestions as appropriate).
 - 3) The Area Highways Manager to arrange feasibility analysis of all accepted and prioritised suggestions.
 - 4) Feasibility outcomes and recommendations to be presented to the Members on 26 January 2010.
 - a) The Local Highways Panel to confirm which suggestions to be progressed in future year, subject to funding.
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4. Prioritisation

To enable Members to make informed decisions on the suggestions submitted, Essex County Council shall provide recommendations based on technical expertise.

Officers will indicate a rating/priority for each suggestion, High, Medium or Low which will seek to reflect technical viability, need within the community, and compliance with Government Policy.

Recommendations will be also be grouped by type of measure as well as rating/priority, so that Members are able to make judgements against suggestions of a similar nature.

5. Conclusion

Members are invited to submit their suggestions in accordance with the timeline given above.